

Region 3 Trinity Flood Planning Group Hybrid Meeting  
Thursday, February 16, 2023  
10:00 a.m.

Sam Houston Statue & Visitor Center  
William Hodges Education Building 7600 TX-75  
Huntsville, TX 77340

The Region 3 Trinity Flood Planning Group convened a public comment meeting, in person as well as virtual, on Thursday, February 16, 2023, at 10:00 AM. Chairman Glenn Clingenpeel opened the meeting at 10:08 AM.

Voting Members Present:

Chad Ballard  
Sano Blocker (absent)  
Melissa Bookhout  
Glenn Clingenpeel  
Scott Harris  
Rachel Ickert  
Andrew Isbell (joined after roll call)  
Jordan Macha (absent)  
Craig Ottman (alternate for Rachel Ickert)  
Galen Roberts  
Matt Robinson  
Lissa Shepard  
Sarah Standifer

9 voting members were present at the time of roll call, constituting a quorum.

Ex Officio Members Present:

Richard Bagans  
Manuel Martinez for Rob Barthen  
Steve Bednarz  
Justin Bower  
Ellen Buchanan  
Todd Burrer  
Matt Lepinski for Jerry Cotter  
Brittany Frazier  
Humberto (Bert) Galvan  
Diane Howe (absent)  
Lonnie Hunt (absent)  
Edith Marvin (absent)  
Lisa McCracken (absent)  
Jose Rosales for Andrea Sanders  
Greg Waller  
Adam Whisenant

\*Approval of the Minutes of the November 17th, 2022 Meeting

Motion: Matt Robinson moved to approve the minutes as presented;  
Second: Sarah Standifer; Action: Minutes were unanimously approved.

Acknowledgement of written public comments received

No written public comments were received.

Receive registered public comments on specific agenda items

No registered public comments were received.

TWDB Update

Richard Bagans with TWDB provided an update. Congratulations were given to the R3RFPG on the submittal of the Adopted Regional Flood Plan. All flood planning regions submitted their Adopted Regional Flood Plans by the deadline of January 10, 2023 and are currently being reviewed. TWDB will release decisions on requests to accept small data changes in mid-March. The Adopted Regional Flood Plans will be submitted to the TWDB Board this spring. The Amended Regional Flood Plan is due July 14, 2023.

All flood planning regions are holding Officer Elections during the first meeting of the calendar year. The terms of all initial voting members shall expire on July 10, 2023. Upon the expiration of the initial terms, all voting members shall draw lots for additional terms of five years or two years, such that half of the voting members' terms will expire in two additional years and the other half in five additional years. This will ensure that half of the voting members terms expire every other cycle.

Invoices for Tasks 1 through 11 need to be submitted prior to a budget amendment. Once invoices have been received, a budget memorandum will be submitted to move remaining funds to Task 12 and 13. The RFPG previously approved the budget update. TWDB will work with TRA to move remaining funds.

\*Officer Elections

Chairman Glenn Clingenpeel provided background on Officer Elections.

The R3RFPG Bylaws were adopted on October 27, 2020. Article VIII, Section 2 (b) states: Regular officers shall be selected biannually, at the

first meeting of the second year after the calendar year in which these bylaws were adopted.

The current Officers are:

- Scott Harris, Secretary
- Sarah Standifer, Vice Chair
- Glenn Clingenpeel, Chair
- Andrew Isbell, Member at Large 1
- Lissa Shepard, Member at Large 2

Upon discussion , all of the current Officers indicated that they were willing to continue to serve as Officers. Rachel Ickert provided support for all current Officers to continue serving in their current roles.

Chairman Glenn Clingenpeel called for a motion to reelect the current slate of Officers.

Motion: Galen Roberts moved to approve the reelection of current Officers;

Second: Melissa Bookhout;

Action: Motion passed unanimously.

#### \*Appointment of Region 5 Liaison

The Region 5 Liaison, Andrew Isbell, stepped down from his roll. He will continue to serve as the Chair of the R3RFPG Technical Subcommittee and as a Voting Member of the R3RFPG.

Chairman Glenn Clingenpeel called for a motion to appoint R3RFPG Voting Member, Chad Ballard, as Region 5 Liaison.

Motion: Glenn Clingenpeel moved to appoint R3RFPG Voting Member, Chad Ballard, as Region 5 Liaison.

Second: Andrew Isbell;

Action: Motion passed unanimously.

#### Update from Region 3 Technical Consultant – Stephanie Griffin with Halff Associates:

Stephanie Griffin provided an overview of the meeting. An update on the Final Regional Flood Plan will be provided. Caroline Short with Freese and Nichols will provide an update on Task 12 and current status of FMXs received. The RFPG will be asked to consider an action item regarding the Proposed FMP Work Order plan. Finally, the project schedule will be provided.

#### a. Update on the Final Region 3 Trinity Regional Flood Plan

The Final Region 3 Trinity Flood Plan was uploaded to the R3RFPG [website](#)

on January 9, 2023. TWDB confirmed receipt of the Final Plan via mail. All electronic files were uploaded to TWDB on January 10, 2023. TWDB confirmed receipt of all deliverables on January 11, 2023.

Glenn Clingenpeel discussed funding and future flood planning cycles. The Amended Regional Flood Plan is due July 14, 2023. A formal review process is not required. The Amended Regional Flood Plan will be reviewed to ensure it is consistent with contractual obligations. Once the plan is submitted, the RFPG will have an opportunity to respond to any significant issues until December 2023. Hopefully, funding will be available for flood planning work to continue, and a contract can be finalized by the end of the year to ensure continuity in the flood planning process. Next steps include developing an amendment process for receiving and submitting FMXs to the Regional Flood Plan throughout the next flood planning cycle.

TWDB confirmed the Amended Regional Flood Plan due date and the allowance for work to correct significant errors up until December 2023. TWDB plans to start the second flood planning cycle and full sponsor selection in the Fall of 2023. The RFPG will be asked to select their sponsor and undergo the technical consultant procurement process. If there is a gap between contract executions, it may be possible to backdate the contract to cover some consultant work. TWDB has allocated funds for a portion of the next flood planning cycle in order to assure continuity in the flood planning process. The current Legislative session should allocate the full portion of funds for the next flooding planning cycle. Future state financial assistance for the funding of flood projects is dependent on additional legislative action. The Flood Infrastructure Fund is dependent on additional legislative allocation. The recommended FMXs included in the Regional Flood Plan will likely be eligible for future state financial assistance.

A question was raised regarding state grant programs that fund flood mitigation actions. TWDB will contact other state agencies with flood grant funds (i.e. General Land Office) to inquire if they plan to modify their ranking criteria to account for flood mitigation actions included in a Regional or State Flood Plan.

b. Update on Task 12, Caroline Short with Freese and Nichols Inc.

The Consultant provided an overview of outreach efforts to potential sponsors to collect additional FMXs, FMX responses received for the Amended Regional Flood Plan, and next steps. Between November 17, 2022 and January 27, 2023, emails were sent out to all stakeholders explaining the FMX submittal process and requesting data. Multiple meetings were held with sponsors for potential inclusion of the new FMXs in the Amended Regional Flood Plan. A total of 220 FMXs were received and have the potential to be added to the Amended Regional Flood Plan. Specifically, 121 new FMPs, 95 new FMEs, and 4 new FMSs were received.

Motion: Scott Harris moved to approve the proposed FMP work order as presented.

Second: Lissa Shepard; Action: Motion passed unanimously.

d. Project Schedule: Stephanie Griffin with Halff Associates

An RFPG meeting will be held in April 2023 to review Consultant updates on Tasks 12 and 13. An RFPG meeting will be held in June 2023 to approve the Amended Regional Flood Plan. The Consultants will submit the Amended Regional Flood Plan to TWDB on July 14, 2023.

Updates from liaisons for adjoining coastal regions

a. Region 5 Neches RFPG:

Ellen Buchanan reported that Region 5 is at an equivalent point in the amended flood planning process as Region 3.

b. Region 6 San Jacinto RFPG:

Scott Harris reported that Region 6 held their last meeting on Feb 9<sup>th</sup>. Region 6 is at an equivalent point in the amended flood planning process as Region 3. Todd Burrer also provided an update on the Region 6 Regional Flood Plan. \$31.3 billion is needed to fund the flood mitigation actions identified. 349 FMEs, 36 FMPs, and 63 FMSs were identified. Of the funding identified, \$21 billion is needed for the coastal spine. However, the majority of the coastal spine falls under other regional flood planning groups.

Update from Planning Group Sponsor

There were no updates.

\*Review administrative costs requiring certification

The following costs associated with the administrative functions of the group were presented for consideration and approval:

RFPG Voting Member Mileage Reimbursement request was submitted for one member. Exact mileage traveled for meetings, maps showing an appropriate route taken, and a statement certifying their employer did not reimburse for mileage were received. Total mileage reimbursement requested was \$476.14 dollars.

Chairmen Glenn Clingenpeel called for a motion to certify the mileage reimbursement received as presented.

Motion: Andrew Isbell moved to certify the mileage reimbursement received as presented;  
Second: Matt Robinson; Action: Motion approved unanimously.

Receive registered public comments – limit 3 minutes per person

Mr. Clingenpeel opened the floor for public comments. No public comments were received and the public comment section was closed.

Announcements

There were no announcements.

Confirm meeting date for next meeting

April 6, 2023 at 10 am at the Dallas County Records Building, 500 Elm St, Dallas, TX 75202.

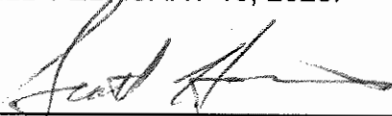
Consider agenda for next meeting

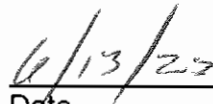
Adjourn


11:34 am adjourned

\* Denotes Action Item

THE ABOVE AND FOREGOING ARE CERTIFIED TO BE TRUE AND CORRECT MINUTES OF THE REGULAR MEETING OF THE REGION 3 TRINITY FLOOD PLANNING GROUP HELD FEBRUARY 16, 2023.

  
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SCOTT HARRIS, Secretary  
REGION 3 TRINITY FLOOD PLANNING GROUP

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
GLENN CLINGENPEEL, Chair  
REGION 3 TRINITY FLOOD PLANNING GROUP

6/15/2023  
\_\_\_\_\_  
Date