

Region 3 Trinity Flood Planning Group Meeting
Thursday, October 5, 2023
10:00 a.m.

The Region 3 Trinity Flood Planning Group will hold a hybrid public meeting in-person pursuant to Texas Government Code, Section 551.127. This meeting will be conducted in a hybrid format.

In-person:
Trinity River Authority of Texas
Tarrant County Water Supply Project Water Treatment Plant
Administrative Building
(first entrance on the right when driving westbound on Trinity Blvd)
11201 Trinity Blvd
Euless, TX 76040

The Region 3 Trinity Flood Planning Group convened a public meeting, in person as well as virtual, on Thursday, October 5, 2023, at 10:00 AM. Chairman Glenn Clingenpeel opened the meeting at 10:01 AM.

Voting Members Present:

Chad Ballard
Sano Blocker (absent)
Melissa Bookhout
Glenn Clingenpeel
Rachel Ickert
Scott Harris
Andrew Isbell (joined after roll call)
Jordan Macha
Galen Roberts
Matt Robinson (absent)
Lissa Shepard
Sarah Standifer

10 voting members were present at the time of roll call, constituting a quorum.

Ex Officio Members Present:

Jake Madewell
Manuel Martinez
Steve Bednarz
Justin Bower (absent)
Susán Alvarez
Todd Burrer
Jerry Cotter
John Blount for Brittany Frazier
Humberto (Bert) Galvan
Diane Howe (absent)
Lonnie Hunt (absent)

Lisa McCracken Mairs
Lance Liggett for Andrea Sanders
Greg Waller (absent)
Adam Whisenant (absent)
Amanda Young (absent)

*Approval of the Minutes of the June 29, 2023, Meeting

Motion: Lissa Shepard moved to approve the minutes as presented, with spelling corrections;
Second: Galen Roberts;
Abstention: Rachel Ickert;
Action: Minutes were unanimously approved

Acknowledgement of written public comments received

No written public comments were received.

Receive registered public comments on specific agenda items

No registered public comments were received.

TWDB Update

Jake Madewell with TWDB provided an update. A newsletter was scheduled to be sent out on or before October 16th by that agency. This newsletter was intended to include updates concerning the commencement of the second flood planning cycle, the state flood plan, and the fifth Clean Water State Revolving Fund and Drinking Water State Revolving Fund Intended Use Plan update. The preceding newsletter had covered guidance for the solicitation of second flood planning cycle sponsors, state flood plan questions and answers, and details regarding ongoing research flood projects. The TWDB had been in the process of reviewing the amended regional floods and was expected to disseminate Request for Information (RFI) letters in early November. These RFIs were similar to final plan reviews, and all regions were provided approximately two weeks to respond to the RFI letter with comments and revisions. Requests for extensions were to be directed to Jake Madewell.

Anita Machiavello, who serves as the Team Lead for the TWDB Flood Planning program, provided an update and was temporarily filling in for James Bronikowski until the position was filled.

TWDB was asked about updates on the amount of funding available for the second flood planning cycle and when it would be made available. TWDB stated that the TWDB Board meeting had been scheduled for November 9, 2023, during which the Request for Applications (RFA) package, encompassing application instructions, checklists, scope of work for the second flood planning cycle, and funding allocation for the fifteen flood planning regions, would be presented. Assuming the RFA is approved by TWDB on November 9th, it will be posted on the TWDB

website and remained open for two months or 60 days. The anticipation was that sponsors will have executed contracts and received second flood planning cycle funding by or before April 2024, with December 2023 being the earliest date for contract issuance.

Concerning funding between the first and second flood planning cycles, TWDB stated that the first flood planning cycle funding should support the RFPG's work on the RFI's for the amended regional flood plans. Once a contract is executed by April 2024, RFPGs could be retroactively reimbursed by TWDB for work performed for the second flood planning cycle. The costs accrued after December would be reimbursed under Task 10, or contractor salary wages. It was noted that funding for the first flood planning cycle was only available for work on the amended plan RFI. The consultants had reached the 95% percent threshold and were willing to provide interim RFPG meeting and subcommittee meeting preparations apart from the subcommittee meeting for consultant selection.

Chairman Glenn Clingenpeel highlighted the goal of presenting the new contract with TWDB to the TRA Board of Directors in February 2024. Additionally, it was noted that December 29, 2023, was the last date for work to be performed and reimbursed by TWDB for RFPG sponsors and Technical Consultants. After reaching the 95% threshold, all work needed to be compiled into one final payment request by February 29, 2024, triggering the TWDB closeout process for the first flood planning cycle and the release of the remaining 5%.

Lastly, it was inquired if there would be substantive changes in the new TWDB contract, and it was mentioned that the contract would undergo TRA internal review and would be presented to the TRA Board of Directors in February at the earliest. Chairman Glenn Clingenpeel commended the RFPG members and Technical Consultants for their substantial work, hoping to streamline the selection, vetting, promotion, and implementation of flood risk reduction actions in the next cycle, and providing resources to agencies with independent funding and those lacking funding.

* Consider additional, region specific, public notice requirements for Region 3 as required by Texas Administrative Code 361.12(a)(3). Texas Administrative Code 361.70(c) requires that this meeting take place prior to the Planning Group Sponsor submitting its application for funding on behalf of the RFPG.

TWDB explained that the intent behind the proposal was to determine if the RFPG was interested in lengthening the period of public notice requirements, or otherwise improving the public notice process. The second flood planning cycle RFP requires the RFPG to consider additional public notice requirements prior to submitting an application.

Chairman Glenn Clingenpeel asked the RFPG if there was a need for additional time or considerations for public notice to allow the public time to consider and respond to any information that was being provided to them.

It was asked if the RFPG had received any public comments requesting additional public notice requirements. Chairman Glenn Clingenpeel responded that they had not received any public comments requesting additional public notice requirements. TWDB responded that only one region had considered lengthening public notice requirements to increase public participation, but they voted against extending the requirements.

Region 3 RFPG will not modify public notice requirements at this time.

Update from Region 3 Technical Consultant – Audrey Giesler Klump

- a. Amended Plan
 - i. The Technical Consultant submitted the Amended Plan by the July 14, 2023, deadline.
- b. Amended Plan determined to be administratively complete
 - i. The Amended Plan was determined to be administratively complete by the TWDB on July 19, 2023.
- c. Amended Plan Request for information (RFI)
 - i. The TWDB RFI was sent out in November and required responses within a two-week timeframe.

An RFPG meeting was scheduled in January 2024 to bridge the end of the first flood planning cycle and the beginning of the second flood planning cycle. The Technical Consultants are willing to perform the interim meeting preparation work until the next consultant is selected or until the TWDB contract is renewed.

Updates from liaisons for adjoining coastal regions

- a. Region 5 Neches RFPG: Chad Ballard stated there were no updates.
- b. Region 6 San Jacinto RFPG: Scott Harris provided an update. The Region 6 RFPG held a few executive committee meetings. The last regular Region 6 RFPG meeting was held on August 10, 2023. Todd Burrer noted that the cost to build Ike Dike had significantly increased.

Update from Planning Group Sponsor

There were no updates from the Planning Group Sponsor.

*Review administrative costs requiring certification

There were no administrative costs requiring certification.

* Discuss Planning Group activities post submittal of the amended plan, including the potential formation of subcommittees –

The formation of a subcommittee to review the solicitation process for consultant procurement was discussed at a previous RFPG meeting.

Chairman Glenn Clingenpeel suggested that instead of forming a subcommittee, the solicitation process that involves requests for qualifications (RFQs) and proposals (RFPs), should include all RFPG voting members. Due to a conflict-of-interest, RFPG voting member, Rachel Ickert (TRWD), will abstain from participating. To avoid a quorum, the RFPG voting members will be emailed the RFQs and RFPs and will provide TRA with their rankings independent of other members. If a consensus is not met, a meeting will be held. Additionally, TRA will provide the draft RFQ and RFP to voting members before public notice.

Rachel Ickert reminded the RFPG about the formation of a subcommittee to review the Chapter 8 Legislative and Regulatory recommendations that were submitted to TWDB as well as recommendations that were sent to the RFPG but were not included in the Amended Regional Flood Plan. Rachel Ickert volunteered to chair the subcommittee and will determine when and how often to meet. The RFPG members that will serve on the subcommittee include Lissa Shepard, Jerry Cotter, Matthew Lepinski, Susan Alvarez, Galen Roberts, and Andrew Isbell. TRA and the Technical Consultants can aid in facilitating the meetings.

Receive registered public comments – limit 3 minutes per person

Mr. Clingenpeel opened the floor to public comments. No public comments were received, and the public comment section was closed.

Announcements

There was considerable discussion about current reservoir levels and water supply.

Jerry Cotter (USACE) provided an update on the Upper Trinity Transportation and Stormwater Infrastructure Project (TSI). The TSI project is a partnership with transportation to plan stormwater infrastructure in conjunction with roadways. Roadways are currently planned on a 5-year cycle. The hope is to integrate stormwater infrastructure planning within the transportation planning cycle. The project will assess current green and gray infrastructure, make recommendations, and calculate benefit cost analyses. The project will review different techniques and methods. Steering committees and Technical Advisory Groups are convening. Susan Alvarez (NCTCOG) added that the focus area of TSI is in the western and northern areas of the NCTCOG region where land is relatively undeveloped.

Confirm meeting date for next meeting

January 18, 2023 – 10 A.M. Hybrid; In-person location to be determined.

Consider agenda for next meeting

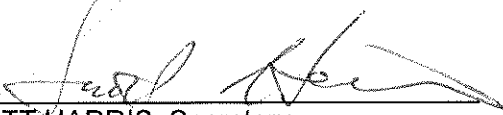
Agenda items will include an update on the selection process of Technical Consultants and the TWDB contractual process.

Adjourn

11:08 AM adjourned

* Denotes Action Item

THE ABOVE AND FOREGOING ARE CERTIFIED TO BE TRUE AND CORRECT MINUTES OF THE REGULAR MEETING OF THE REGION 3 TRINITY FLOOD PLANNING GROUP HELD OCTOBER 5, 2023.



SCOTT HARRIS, Secretary
REGION 3 TRINITY FLOOD PLANNING GROUP

2/15/24
Date



GLENN CLINGENPEEL, Chair
REGION 3 TRINITY FLOOD PLANNING GROUP

2/7/2024
Date