



## LIST OF REQUIRED INFORMATION FOR FME SUBMITTALS

“**FME**” stands for “**Flood Management Evaluation**”, or a study. Since it is assumed that not much flood risk information about the area in question is known, the submittal requirements for FMEs are relatively few.

To support an **FME submittal**, the following information is **required**:

- An image of the desired model limits in PDF, JPG, or PNG format with landmarks or street names shown  
**OR** a GIS-based file of the desired model limits in .shp format
- A brief (not to exceed one page) description of the study area and why the study is necessary, including mention of previous drainage-related issues and if the study is intended produce potential alternatives or solutions

To support an **FME submittal**, the following information is **encouraged but not required**:

- A cost estimate of the planned study
- Locations of critical facilities, if any, within the study area (can be mentioned in one-page write up)

If you have any questions regarding these submittal materials, please reach out to any of the following:

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- Project Manager Stephanie Griffin
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