

Region 3 Trinity Flood Planning Group
Technical Subcommittee Meeting
Tuesday, January 20, 2026
9:00 a.m.

The Region 3 Trinity Flood Planning Group Technical Subcommittee convened a public meeting, in person as well as virtual, on Tuesday, January 20, 2026, 9:00 a.m. Notice of the meeting was posted at least 72 hours in advance in accordance with the Texas Open Meetings Act.

Chairman Andrew Isbell opened the meeting at 9:07 a.m. A quorum of the Subcommittee was physically present at the posted in-person meeting location, which was open and accessible to the public during the open portions of the meeting, and the videoconference was visible and audible to the public at that location.

Members Present:

Scott Harris
Andrew Isbell
Craig Ottman for Rachel Ickert
Matt Robinson
Lissa Shepard
Sarah Standifer

Members Absent:

Galen Roberts

Quorum: Six (6) voting members were present, constituting a quorum.

Approval of the Minutes for the May 14, 2025 Meeting

- Motion: Sarah Standifer moved to approve the minutes as presented;
- Second: Lissa Shepard
- Action: Minutes were unanimously approved.

Acknowledgement of written public comments received

No written public comments were received.

Receive registered public comments on specific agenda items

No registered public comments were received.

Updates from Region 3 Technical Consultant

- a. Update on recent TWDB direction for FMEs submitted for TWDB to perform

The Technical Consultant (Audrey, Halff Associates) provided an update on recent Texas Water Development Board (TWDB) direction indicating that FMEs performed by TWDB are intended for small and/or rural communities lacking the capacity to perform FMEs independently. The Consultant noted that TWDB guidance references “urban area population” in eligibility considerations and that the term is not explicitly defined, creating interpretation challenges for consistent application across the Region.

Substantial discussion on the definition of “rural” and “urban area population” included:

- How “urban area population” should be interpreted at county and municipal levels.
- Whether and how to treat incorporated areas with populations under 10,000.
- Avoiding unintended exclusion of small communities located within larger counties.
- Ensuring alignment with TWDB’s intent to support communities with limited capacity.

Motion (Item 6.a)

- Motion: Scott Harris moved to reassess FME eligibility and prioritization **using a working definition of “urban area population” as the population of incorporated areas with populations greater than 10,000 (i.e., excluding incorporated areas under 10,000)** for purposes of FMEs submitted for TWDB performance.
- Second: Lissa Shepard
- Action: Approved unanimously.

Items Not Addressed; Deferred to a Future Meeting

No action was taken on the following posted sub-items under Agenda Item 6; they were deferred to a future Technical Subcommittee meeting to allow the reassessment directed by the motion above:

- Overview of the process applied to prioritize FMEs for advancement to FMPs
- Presentation of FME prioritization results
- Consideration of recommending to the RFPG the list of FMEs for TWDB to perform
- Consideration of recommending to the RFPG the list of FMEs for RFPG performance

Receive public comments – limit 3 minutes per person

No public comments were received.

Announcements

None.

Confirm meeting date for next meeting

The Subcommittee discussed availability for a follow-up meeting prior to the February 26, 2026 RFPG meeting. Possible dates discussed included **Tuesday, February 3, 2026** or **Wednesday, February 4, 2026, 9:00–10:00 a.m.** The date and agenda will be posted in accordance with the Texas Open Meetings Act.

Consider agenda for next meeting

The Technical Subcommittee identified agenda items for the next meeting, including review of regional definitions for small and rural communities, presentation of revised FME prioritization using the approved urban area definition, and consideration of recommending FMEs for TWDB and RFPG performance, with additional discussion of FME/FMP/FMS recommendation approaches if time permits.

Adjourn

The meeting was adjourned at **10:20 a.m.**

THE ABOVE AND FOREGOING ARE CERTIFIED TO BE TRUE AND CORRECT MINUTES OF THE REGULAR MEETING OF THE REGION 3 TRINITY FLOOD PLANNING GROUP TECHNICAL SUBCOMMITTEE HELD JANUARY 20, 2026.



CRAIG OTTMAN, Secretary
REGION 3 TRINITY FLOOD PLANNING GROUP TECHNICAL SUBCOMMITTEE

3/23/2026
Date



ANDREW ISBELL, Chair
REGION 3 TRINITY FLOOD PLANNING GROUP TECHNICAL SUBCOMMITTEE

6/8/2026
Date